CTE SKILL CERTIFICATION PROGRAM
Industry / Recognized Test Reporting Information

Districts are responsible for submitting student results to the state annually for the tests shown below. In order to qualify for Skills Certification funding in the fall, all results must be received **on or before June 30, 2008**. *Any data received after that deadline will be considered for funding the following year.*

A+ Essentials 984	CompTIA Network + 988	NATEF Brakes 955
Advanced Health Science 971	CompTIA Security + 991	NATEF Steering and Suspension 956
AP Computer Science 901	Cosmetology 953	NATEF Electrical/Electronic 957
ASE 951	Emergency Medical Services 975	NATEF Engine Performance 958
Apprentice Plumber 954	Emergency Medical Technician 973	Novell CNA5.0 998
Certified Nursing Assistant 974	FAA 955	Oracle 902
CIL Exam 921	IC3 922	Oracle Semester 903
Cisco CCNA 981	IT Technician 986	Pharmacy Technician 972
Cisco CCNA Semester 982	Microsoft MCP (Windows 2000 Server) 996	ProStart I 931
CIW 994	MOS Word or Word Expert 923	ProStart II 932
CompTIA A+ Hardware 984	MOS Excel or Excel Expert 924	ProStart National 933
CompTIA iNET+ 993	MOS Access 925	
CompTIA Linux + 990	MOS PowerPoint 926	

(Using scantron sheets to report results)

1. The teacher must have a teacher agreement form on file to create the teacher ID number.

2. Each student will complete the personal information on the scan sheet.
   a. Name, grade, school student ID number etc.
   b. Write the test name/number on the scan sheet

3. If the student PASSED the test/RECEIVED the certification then bubble in on the scan sheet
   a. Question # 1 the letter A
   b. Question # 81 YES

4. If the student DID NOT pass the test/certification then bubble the scan sheet
   a. Question # 1 the letter B

5. Complete a header scan sheet for each test.
   a. Bubble in the four required fields (district, school, teacher ID and test #)

6. Put the header sheet on the top of the scan sheets and mail together with a copy of the test results for verification.